

**Agenda**  
**Tolland Agriculture Commission**  
**Monday, June 3, 2024 at 7:00 p.m.**  
**Conference Room B, 2<sup>nd</sup> Level, 21 Tolland Green, Tolland, Connecticut**

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1. Call to Order
2. Seat Alternate(s)
3. Public Participation
4. Additions to Agenda
5. Old Business
6. New Business
  - 6.1. Campbell farm
  - 6.2. Farmers Market website/voucher
  - 6.3. Agricultural Commission budget
    - 6.3.1. Vote to purchase a shed for market supplies
  - 6.4. Review marketing materials
  - 6.5. Student Liaison for Commission
  - 6.6. Town Camp out
7. Other Business – Staff or Commission Members
8. Approve Minutes – May 6, 2024 Regular Meeting
9. List of topics for the next meeting
10. Adjournment

**Campbell Farm Volunteer Liability Waiver**

I release and hold harmless and agree not to sue the Town of Tolland, or its agents or employees, from or regarding any injury or loss to person or property, including wrongful death or emotional injury, that I may sustain while participating in and/or organizing events on Town of Tolland property, even if such injury or loss was caused by the negligence of the Town of Tolland or its agents or employees. I agree that any activity done on Town of Tolland property by me shall not be deemed employment for the Town of Tolland. This means, among other things, that you will not have Worker's Compensation coverage available to you since you are not an employee of the Town of Tolland. By signing this document you are indicating the relationship of a volunteer to the Town of Tolland and the fact that no employment relationship is being created by virtue of your activities.

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Participant Signature

Date

YEAR-TO-DATE BUDGET REPORT

FOR 2024 12									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
<b>12800072 AGRICULTURAL COMMISSION - EXP</b>									
12800072	733900	PROGRAM MATERIA	200	0	200	.00	.00	200.00	.0%
12800072	733905	PROPERTY MAINTEN	300	0	300	.00	.00	300.00	.0%
TOTAL AGRICULTURAL COMMISSION - EXP			500	0	500	.00	.00	500.00	.0%
TOTAL GENERAL FUND			500	0	500	.00	.00	500.00	.0%
TOTAL EXPENSES			500	0	500	.00	.00	500.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	500	0	500	.00	.00	500.00	.0%	

\*\* END OF REPORT - Generated by Cassandra Santoro \*\*

## **Tolland Agriculture Commission**

Tolland, Connecticut

Monday, May 6, 2024 at 7:00pm

Conference Room B, 2<sup>nd</sup> Level, 21 Tolland Green, Tolland, Connecticut

Members Present: Stephen Lundgren, Sheri Sullivan, Kevin Molloy

Others Present: David Corcoran

1. Call to Order: S. Lundgren called the meeting to order a 7:00 pm
2. Seat Alternate: no alternate was seated
3. Public Participation: Two members of the Friends of Campbell farm were in attendance.
4. Additions to Agenda: no additions
5. Old Business- no old business
6. New Business

6.1- Campbell Farm- Two members from the Friends of Campbell farm were in attendance to support the cleanup work at the farm. As others did not attend they did not stay for entire meeting. Commission appreciates their concerns about Campbell farm. The Town Manager and Public works visited the farm on 5/6 to view what needs to be cleaned up. The Town Manager will work on getting the back area cleaned up and the debris moved. It was also decided going forward that anyone who would like to work to maintain the area at the farm has to give the town 24 hrs notice prior to going so the Renter can be notified. Also the commission voted that each time anyone wants to work at Campbell farm a liability waver will need to be signed at the Town Hall. S. Lundgren made a motion to approve, S. Sullivan seconded the motion, All in favor.

6.2- Farmers Market website/voucher- First market went very well. Commission decided they will continue to allow nonprofits to have a booth, but not to included businesses. At the community table they will continue to allow businesses to keep brochures there. Commission entertained the idea of having a business to business day at the market also. The Market committee will meet

after the second market to make any improvements. The commission appreciates the Town and the community support.

6.3- Agricultural Commission budget- no updates

6.4- Review Marketing materials- no updates, will review at next meeting

6.5- Student Liaison for Commission- A. Tanner will update at the next meeting. Presently a THS student is assisting at the market for community service hours.

6.6- Town Camp out- S. Lundgren discussed the town's idea of a town wide campout this fall. The Agricultural commission will be involved should the idea move forward.

7. Other Business- no additional business

8. Approve Minutes- April 1, 2024 Regular meeting. S. Lundgren extended the motion to approve the minutes, Sheri S. made the motion, Kevin M. second the motion, All in favor.

9. List of topics for the next meeting-

1. Campbell farm
2. Farmers Market website/voucher
3. Agricultural Commission budget
4. Review marketing materials
5. Student Liaison for Commission
6. Town Camp out

10. Adjournment- S. Lundgren made a motion to adjourn, S. Sullivan second the motion. Motion was approved. Meeting ended at 8:05 pm.

Respectfully Submitted,

Sheri Sullivan